

Suspension/Cancellation of Registrations for Non-payment of Registrar Fees
(Effective date May 15, 2007)

1.0 Introduction:

1.1 Many registrants pay their registrars for registry services by credit cards. Some registrants are being charged back for failed credit card payments. The low cost of registry services may make it uneconomic for registrars to take all steps necessary to recover payment.

1.2 To ensure that registrants are granted registrations as quickly as possible, Registrars may allow applications to proceed to registration before being assured of payment. Further, to keep registry costs down, Nic.LC requires registrars to pay for registrations on a timely basis.

1.3 Nic.LC considers a registrant's failure to pay its registrar for registry services an abuse by the registrant of Nic.LC 's registry services.

1.4 Abuse of Nic.LC 's registry services is a breach of the Registrant Agreement between Nic.LC and the registrants.

1.5 Although Nic.LC 's right to take corrective action is clear in the Registrant Agreement, the procedure to be followed in taking that action is left to the operational discretion of Nic.LC.

2.0 Operating Procedures:

2.1 Registrar notice of non-payment. A Registrar who has not been paid for Nic.LC registry services for a particular registration may request Nic.LC to initiate these procedures by email notice to Nic.LC at billing@nic.lc.

2.2 The notice must identify the registration and must include or be followed by copies of all relevant communications between the registrar to the registrant advising it of the situation and requesting that the registrant remedy the situation.

2.3 If Nic.LC receives the notice within 45 days after the registration is granted and believes that the registrant has failed to pay its registrar for registry services Nic.LC may, at its option, initiate procedures to correct the situation.

2.4 At any time after initiating the procedures, Nic.LC may cancel them for any reason it considers appropriate. Nic.LC will send notice of the cancellation by email to the registrar.

- 2.5** The type of procedures will follow the general guidelines listed below.
- (a) **Nic.LC request to confirm payment.** Within 45 days after registration is granted, Nic.LC will notify the Registrar by email that, within 30 days of the time and date of the email from Nic.LC, the Registrar must pay the Registrar's registration fee for the registration.
 - (b) **Confirmation of payment.** The Registrar must confirm payment by the Registrant by email to Nic.LC immediately on receipt of payment.
 - (c) **Nic.LC notice of payment.** Nic.LC will notify the Registrar by email that the Registrar has confirmed payment.
 - (d) **Registration cancelled.** If, within the 30 day period, the Registrar fails to confirm payment, Nic.LC will automatically cancel the registration.

2.6 Applicable to all rejections and cancellations.

2.6.1 Address for emails. All emails for the Registrar will be sent to the Registrar Administrative Contact.

2.6.2 Domain name returned to pool. If the registration is not granted or is cancelled, Nic.LC will return the domain name to the available domain name pool.

2.6.3 Refund. If Nic.LC or Registrar cancels a registration during the first five (5) days (Add Grace Period) of the original registration, Nic.LC will refund the full amount of the applicable registration fee to the registrar if paid. Nic.LC will not refund the registration fee if a domain registration is cancelled after the Add Grace Period.